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Michele Pasquale, *Principal*

February 7, 2018

Dear Parents,

Today, a report card will be sent home with every student in Kindergarten through 8th grade. (If there is an outstanding balance of any kind you will receive a letter in lieu of the report card).

The Standards-Based Report Card you will receive today will consist of 3 pages:

Page 1 is the overall Academic Achievement, General Effort and Conduct portion.

Page 2 is the Progress on grade level standards.

Page 3 is the comment section.

After you review the report card with your child; the 3rd page, the comment page, is to be signed by you and returned with your child on Friday, February 9th. Please ONLY RETURN THE 3rd PAGE, (COMMENT PAGE), SIGNED BY YOU BY FRIDAY. You are to keep pages 1-2 for your records.

If you would like to speak to the teacher regarding the report card; you may write a note including the best phone number and time to reach you on the comment page your child is returning Friday.

Thank you for your cooperation with this process.

Sincerely,

Ms. Pasquale
Principal